

ZOO BOO

Food Vendor Application
2023



**Zoo Boo at the Rosamond Gifford Zoo
Saturdays and Sundays Oct 14-29
Food Vendor Application**

One of the Rosamond Gifford Zoo’s most beloved family events is back with a safe, fun “kooky not spooky” daytime Halloween celebration. The zoo becomes a kid-friendly haunt with trick-or-treat stations, creepy crawly animal encounters, keeper chats, games, activities and photo ops. Wear your costumes and bring your treat bags for this adorably awesome event!

Please note which event dates you will be available.

Application Deadline: October 10, 2023	Event Dates: 10/14, 10/15, 10/21, 10/22, 10/28, 10/29 Time: 10:00 am – 3:00 pm
Event Team: Heidi Strong and Olivia Fottrell	Contact: 315-435-8511 ext.8518 (Olivia) hstrong@rosamondgiffordzoo.org or ofottrell@rosamondgiffordzoo.org

Exhibitor Information

Company Name:		Event Contact Name:	
Company Description/Type:			
Address:			
City:		State:	Zip:
Daytime Phone:		Cell Phone:	
Email:			
Power Requirements:			
Dates of Attendance:			

Vendor Info

Vendor References (list one of each)		
Show	Business	Bank

Menu

Please attach a menu of items you wish to sell and the retail price. List items in order of importance, as some items may be rejected due to duplicates. Menus will determine acceptance and siting.
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Trailer	Frontage		Depth		Height	Length
	Hitch Removable <input type="checkbox"/>		Door Side		Operation Side	
Food Truck	Frontage		Depth		Height	Length
	Hitch Removable <input type="checkbox"/>		Door Side		Operation Side	
Tent	Frontage		Depth		Height	Length
	With Stakes	Length	Width	Flaps <input type="checkbox"/> Yes <input type="checkbox"/> No		

Payment Info

Method of Payment	Check <input type="checkbox"/>	Credit Card <input type="checkbox"/>
Signature		Date

By signing here, I agree to leave the area as I found it; if not, I will be subject to a \$250.00 cleaning fee.

*Please make all checks payable to Friends of the Rosamond Gifford Zoo.

*Please call Oliva Fottrell in the Development Office at (315) 435-8511 x 8518 to pay with credit card.

Exhibitor Sales Information

Items for Sale – please include prices:

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Agreement



1. Set-up time will be between **8:15 am** and **9:45 am**.
2. No Exhibitor may begin teardown before **3:00 pm**. On the day of the event all Exhibitors must complete teardown by **4:30 pm**.
3. Exhibitor must supply all equipment necessary.
4. The event will be held rain or shine. We consider this application as a commitment to the zoo and this event.
5. Tents must be framed and supported by weights, not staked.
6. Exhibitor must unload all materials at the assigned set-up time.
7. The Exhibitor is expressly prohibited from selling, subletting, assigning, and transferring its booth space to another party. Any such sale, sublet, transfer, or assignment shall be deemed a cancellation of Exhibitors registration.
8. The Exhibitor must be selling a tangible item or service (i.e. Face Painting, Popcorn, T-Shirts). All individuals and or organizations soliciting names, or advertising their business or services are considered sponsors and are not covered under the exhibitor agreement
9. The Zoo reserves the right to choose all vendors. The decision will be final any Exhibitors not granted participation rights will be notified immediately.
10. Except for those being used as a booth, no vehicles or trailers are allowed at the booth site.
11. All Exhibitors are required to park cars, trucks, and trailers not serving as a stall/booth at the Main lot.
12. Exhibitor is responsible for all labor for and at their booth locations, including setup and teardown.
13. Exhibitor is required to take reasonable care to avoid damaging Zoo property in setting up and tearing down.
14. Exhibitor shall operate and maintain booth activity during the event times.
15. All signs and banners must be contained inside the Exhibitor's tent.
16. Exhibitor agrees to pay the \$75.00 exhibitor fee as a donation to the zoo for being allowed to execute sales on zoo property.
17. *All applicants must follow the attached Onondaga County Guidelines for Mobile Food Preparation Vehicles and submit the Onondaga County Mobile Food Preparation Vehicle Application to the Onondaga County Department of Emergency Management.*
18. VENDOR agrees to comply with any applicable health, safety and/or fire rules and regulations.

Payment Information

\$50 Exhibitor Fee will be paid by Credit Card Please call Olivia Fottrell at (315) 435-8511 x8518	<input type="checkbox"/>
\$75 Exhibitor Fee (Food Vendors)	<input type="checkbox"/>
\$50 Exhibitor Fee will be paid by mailing a check to the following address: Friends of the Rosamond Gifford Zoo Development Office 1 Conservation Pl Syracuse, NY 13204	<input type="checkbox"/>

*Exhibitor Fee must be paid in full before 10am on date of attendance.

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Indemnification



The Exhibitor shall release, indemnify, and hold the Friends of the Rosamond Gifford Zoo and all organizers harmless from any and all liability, claims, suits, actions, damages, settlements and expenses, including reasonable attorney’s fees, arising out of injuries to persons or damages to property directly and exclusively resulting from said Exhibitor’s actions and participation in the Event. The Friend of the Rosamond Gifford Zoo or any subsidiary thereof will not be responsible for any kind of injury sustained by participants or guests while in agreement. By signing this release and request, I agree to follow all rules and policies as outlined in these documents and/or any addendum thereto. I understand that the signing and submission of this application implies understanding and consent to the conditions set forth herein. Failure to comply with the event rules and regulations at any time will automatically terminate my participation and result in the loss of my application.

I agree and accept the stated terms and conditions outlined in this document.

Signature:	Date:
Name (Print):	