

Get out and get moving on behalf of the Rosamond Gifford Zoo on April 14 at our annual 5K zoo run! Join the race as a lone wolf, or build a team and run with the pack and help support the zoo’s mission. Participants will receive a finisher medal and complimentary admission to the zoo. Once you’ve finished the race, don’t run off just yet! Stick around to learn more about your favorite animals and enjoy complimentary water and snacks.

Please submit a copy of your logo in JPG, PNG, or Vector format with your completed application to Olivia Fottrell at ofottrell@rosamondgiffordzoo.org

Application Deadline: March 1st, 2024	Event Date: April 14th 2024, 7-10:30am
Event Coordinators: Heidi Strong and Olivia Fottrell	Contact: 315-435-8511 ext.8518 (Olivia) or ext.8526 (Heidi) hstrong@rosamondgiffordzoo.org ofottrell@rosamondgiffordzoo.org

Exhibitor Information

Exhibitor:		
Contact Name:	Contact Phone:	
Contact Email:		
Address:		
City:	State:	Zip:
Website:		

Exhibitor Sales Information

Items for Sale – please include prices:



ROSAMOND GIFFORD ZOO

ZOO RUN RUN

Exhibitor Application



*In the event of inclement weather, exhibitors will be moved indoors

Set-Up Details

Set up times are either Saturday, April 13 from 4-6pm or Saturday, April 14 from 6-7am. Please let Heidi or Olivia know when you will be arriving to set up. All vendors will be located in the main courtyard. All set up times will require hand carting materials in from the main entrance of the zoo. Power will not be provided. If you are in need of power, please let Heidi or Olivia know prior to set up. A 10x10 tent for exhibitors is highly recommended. Please provide your own tent and tent weights, as stakes are not allowed. One six-foot table and two chairs will be provided for each exhibitor.

Contacts

Heidi Strong (315) 591-7974
Olivia Fottrell (518) 925-8099

For more information about Zoo Run Run and to register online, please visit rosamondgiffordzoo.org/zoo-run-run



Additional Information

1. All set-up times will be either **April 13 from 4-6pm** or **April 14 from 6-7am**. Please complete all set up by 7am.
2. Exhibitors may begin teardown at **12:00pm**. On the day of the event all Exhibitors must complete teardown by **4:30pm**.
3. Exhibitors will be provided with one six-foot table and two chairs. Exhibitor must supply all other required equipment, for example: 10x10 tent, extension cords, linens, pens, paper, photo copies or av equipment.
4. The event will be held rain or shine. We consider this application as a commitment to the zoo and this event.
5. Tents must be framed and supported by weights, not staked.
6. Set-up times for drive-in unloading will be assigned to each Exhibitor by the Event Coordinator, and will be strictly adhered to. Exhibitor must unload all materials that need to be transported by vehicle at the assigned set-up time.
7. In the event Exhibitor misses assigned set-up time, he will not be allowed to bring trucks or trailers into his assigned booth location.
8. The Exhibitor is expressly prohibited from selling, subletting, assigning, and transferring its booth space to another party. Any such sale, sublet, transfer, or assignment shall be deemed a cancellation of Exhibitors registration.
9. The Zoo reserves the right to choose all vendors. The decision will be final any Exhibitors not granted participation rights will be notified immediately.
10. Except for those being used as a booth, all trailers and trucks must be driven off site by the end of the Exhibitor’s assigned set-up time. No vehicles or trailers are allowed at the booth site.
11. All Exhibitors are required to park cars, trucks, and trailers not serving as a stall/booth at the Main lot.
12. Exhibitor is responsible for all labor for and at his booth locations, including setup and teardown.
13. Exhibitor is required to take reasonable care to avoid damaging Zoo property in setting up and tearing down.
14. Exhibitor shall operate and maintain booth activity during the event times.
15. All signs and banners must be contained inside the Exhibitor’s tent.

Payment Information

\$50 Exhibitor Fee will be paid by Credit Card Please call Olivia Fottrell at (315) 435-8511 x8518	<input type="checkbox"/>
\$50 Exhibitor Fee will be paid by mailing a check to the following address: Friends of the Rosamond Gifford Zoo Development Office 1 Conservation Pl Syracuse, NY 13204	<input type="checkbox"/>

Please send me an invoice for Exhibitor Fee to be paid by Credit Card or Check

*Exhibitor Fee must be paid in full before 10am on April 12th, 2024



Indemnification

The Exhibitor shall release, indemnify, and hold the Friends of the Rosamond Gifford Zoo and all organizers harmless from any and all liability, claims, suits, actions, damages, settlements and expenses, including reasonable attorney’s fees, arising out of injuries to persons or damages to property directly and exclusively resulting from said Exhibitor’s actions and participation in the Event. The Friend of the Rosamond Gifford Zoo or any subsidiary thereof will not be responsible for any kind of injury sustained by participants or guests while in agreement. By signing this release and request, I agree to follow all rules and policies as outlined in these documents and/or any addendum thereto. I understand that the signing and submission of this application implies understanding and consent to the conditions set forth herein. Failure to comply with the event rules and regulations at any time will automatically terminate my participation and result in the loss of my application.

I agree and accept the stated terms and conditions outlined in this document.

Signature:	Date:
Name (Print):	

If you do not currently have insurance, please contact the Development Team at donate@rosamondgiffordzoo.org.

