



Server / Banquet Facility

Position Description: On call staff for events; Seasonal, part-time, non-exempt position; Employment pending criminal and driver history records; Promotes the Zoo and its mission.

Responsible to: Director of Food and Beverage, House Coordinator

Essential Job Functions:

- Sets up facilities for events including dishware, glassware etc.
- Cleans china/silverware.
- Maintains clean tables and banquet area.
- Takes orders from customers.
- Serves courses in timely manner.
- Assists in breaking down tables after events.
- Assists in training new staff, when necessary, as directed by Director of Food and Beverage.
- Provides high levels of customer service at all times.
- Adheres to Zoo policies and protocols.

Additional Responsibilities:

- Performs other duties as requested.

Education/Experience Requirements:

- Two years serving experience.
- Food and beverage experience preferred.

Skills / Knowledge Required:

- Customer service oriented; Team player; Self-motivated; Able to work in fast paced environment; Able to handle difficult customers.
- Able to lift moderate to heavy items (50-75 pounds); Continuous standing and walking while carrying items; Shifts may include days, nights and / or weekends.

Employee's Signature

Date

Approved: February 14, 2005

9/9/2016

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Approved by Human Resource Committee of Board of Directors